**Staff Senate Meeting Minutes**

**Monday, September 11,2012**

**Raburn Conference Room**

The regular meeting of the Staff Senate was called to order at 10:05 am on September 11, 2012. The meeting was conducted in the Raburn Conference Room.

Members Present Were: Jim Eubanks, Amanda Sharp, Keith Fields, Louise Huddleston, Randall Phifer, Joan Smith, Melissa Thornton, Peggy Wingo, Anita Holcombe, Jimmy Waddell, Haley Brink, R. J. Chittams.

Proxy: Bob Freeman for Susan Freeman.

1. **Approval of Minutes from the March 14th meeting.**

A motion was made to accept the minutes by Randall Phifer. Seconded by Jimmy Waddell. Motion passed.

1. **Approval of Agenda**

All present accepted the agenda as presented. A motion to accept the agenda was made by Amanda Sharp and seconded by Peggy Wingo. Motion passed.

1. **President’s Report**
   1. The Board of Trustees approved budget for upcoming year. All nine trustees were present for the meeting.
   2. The BOT postponed the move to Division 1 by one year.
   3. Beginning Fall 2014, new freshman students will be required to live on campus. There will be exceptions for married students, students with children.
   4. Shared Governance Executive Committee noted that makeup of committees should have gone to Shared Governance first. They will instruct committees to look at their own makeup and structure and make recommendations. Specifically, the committees should look at appropriateness and expertise of committee membership.
2. **Unfinished Business**
   1. Election of 2012-2013 Staff Senate Secretary.
      1. Nominations from the floor included Melissa Thornton nominated by Jimmy Waddell and R. J. Chittams nominated by Jim Eubanks.
      2. Motion to close nominations made by Jimmy Waddell and seconded by Joan Smith. Motion carried.
      3. Melissa Thornton was elected 2012-2013 Staff Senate Secretary by written ballot.
   2. Academic & Student Affairs Committee vacancy.
      1. Nominations submitted to the Staff Senate were Deate Smith, Student Engagement, and Jennifer Ballard, Residence Life.
      2. Motion to close nominations made by Jimmy Waddell and seconded by Randall Phifer. Motion carried.
      3. Jennifer Ballard elected by written ballot.
   3. Food Services Committee vacancy.
      1. First vacancy - Assigned by position to esidence Life. Allison Taylor was submitted by Kevin Jacques.
      2. Second vacancy – Glenda Richey nominated by Jim Eubanks.
      3. Motion to close nominations by Louise Huddleston; seconded by R. J. Chittams.
      4. Motion passed.
      5. Glenda Richey elected unopposed.
3. **New Business**
   1. 2012-2013 Goals – Senators asked to send suggestions for goals to Jim Eubanks prior to meeting for his review.
4. **Announcements**
   1. Future Meeting Dates
      1. October 8, 2012
5. **Adjournment at 11:05 a.m.**

Respectfully submitted,

Amanda Sharp